

**DYAL SINGH EVENING COLLEGE, LODI ROAD, NEW DELHI**

**DEPARTMENT / COMMITTEE ACTIVITIES EXPENDITURE**

**ADVANCE FORM**

1. Name : \_\_\_\_\_
2. Department/ Committee : \_\_\_\_\_
3. Activity : \_\_\_\_\_
4. Permission Letter : \_\_\_\_\_
5. Budget : \_\_\_\_\_
6. (i) Proposed Amount : \_\_\_\_\_
- (ii) Actual Amount : \_\_\_\_\_
7. Advance Taken : \_\_\_\_\_
8. Bill attached as Annexures with Statement : \_\_\_\_\_
9. Convenor / TIC Signature : \_\_\_\_\_

**\*Submitted to S.O. Accounts after Stock Entry (Caretaker) with permission of Principal.**

**\*Bill Submission within the period of One Month after taking advance.**

**\*Bills in the Name of "PRINCIPAL, DYAL SINGH EVENING COLLEGE ".**