



DYAL SINGH EVENING COLLEGE

A Full-fledged Day College
(University of Delhi)



Phone: 011-24367658 Fax 01124369983 www.dsce.du.ac.in.

Ref. No. 835/P/EC

Date: 17.01.2023

NOTICE

In accordance with the provisions contained under rules of the University of Delhi {CCS (Conduct) Rules}, all the staff members (Teaching & Non-Teaching) are hereby informed that the Annual immovable Property Returns in the prescribed proforma, are to be submitted by 31st January of every year for the previous year i.e. as on 1st January of the particular year.

Such Annual Immovable Property Returns in respect of teaching/ non-teaching employees of the college are to be kept in their respective personal files for future reference and the same may be made available to the University as and when required.

In the light of the above, all the permanent staff members are requested to download the proforma from the College website www.dsce.du.ac.in and submit the same duly filled in the Admin. office on or before 31th January, 2023.

(Prof. Pawan Kumar Sharma)
Principal

DYAL SINGH EVENING COLLEGE

Form for Annual Immovable Property Return

Name of Employee: _____

1. Present Post: _____

2. Present Pay: _____

Name of District, Sub-Division, Taluk and Village in Which Property is Situated	Name and Details of property		*Present Value	If not in own name held in whose name and his/her relationship to the Government servant	How acquired whether by purchase, lease** inheritance, gift, or otherwise, with date of acquisition and name with details of person/ persons from whom acquired	Annual income from the property	Remarks		
1	Housing and other buildings	Lands	2	3	4	5	6	7	8

In applicable clause to be struck out

- In case where it is not possible to assess the value accurately, the approximate value in relation to present conditions may be indicated.
- Includes short-term lease also.
- The wording 'No Change or No addition as in previous year' may be avoided and all details filled up.

Note-

The declaration form is required to be filled in and submitted by every members of Class I and Class II (Group 'A' and Group 'B') service under Rule 15(3) of the Center Civil Service (Conduct) Rules 1955 (now Rule 18(1) of the CCS (Conduct) Rules, 1964), on the first appointment to the service and thereafter at the interval of every twelve months, giving particulars of all immovable property owned, acquired or inherited by him or held by him on lease or mortgage, either in his own name or in the name of any members of his family or in the name of any other person.

Signature