## **DYAL SINGH EVENING COLLEGE**

Date: 20-04-2017

## **NOTICE**

All the members of Teaching Staff are requested to submit Internal Assessment marks in the prescribed format, duly signed and completed in all respect in the College Admin Office, latest by **02**th **May, 2017**.

All the teachers are also requested to submit, the attendance of the students for the month of March & April, 2017 alongwith the Internal Assessment Marks.

Those who have not submitted the attendance earlier for the period of from January to March, 2017, required are submit to same alongwith March - April, 2017 attendance.

This may please be taken as most urgent.

(Dr. Pawan Kumar Sharma) 2014 17

C.C.: 1. Notice Board Staff -room

2. To Circulate among teachers

3. College website