



**OFFICE OF THE PRINCIPAL**

Ref. No. P/EC/2020

30.06.2020

**C I R C U L A R**  
**for Permanent Staff**

**Dear Colleagues,**

Hope you are all safe and in good health.

As per Academic Calendar 2019-2020 of University of Delhi vide notification dated 30.05.2020/01.06.2020 summer vacation ends on 30<sup>th</sup> June, 2020. Theory examinations for the final semester/final year students will be held in July, 2020 through Open Book Examination (OBE) remotely.

In view of the prevailing COVID-19 pandemic, collective physical presence of the staff members is not advisable. Moreover, keeping in view of the advisory issued by the Principal, Dyal Singh College (Day) Dr. Anita Goel "that employees do not visit the college before 6<sup>th</sup> July, 2020, owing to an employee found COVID -19 positive on 26<sup>th</sup> June 2020". Therefore, all the regular staff members, teaching as well non-teaching are requested to register their joining on 1<sup>st</sup> July, 2020 through email on the following email ID.

**principal@dsce.du.ac.in**

**It may be noted that:**

- 1) The Joining report must be sent on the above email address only.
- 2) The staff members must record their address at which they are stationed at the time of joining on 1<sup>st</sup> July, 2020 and declare whether it is the same as registered in the college records.
- 3) In case any staff member is out of station on the date of joining, he/she must intimate to the college his/her present place of stay and complete address in the email.
- 4) The joining report be sent during the usual College hours i.e. from 9.30 a.m. to 3.30 p.m.

**(Dr. Pawan Kumar Sharma)**  
**Principal**

**For circulation: Regular Staff only**